

CHECK LIST FOR NIM DISBURSEMENTS - Advances and Direct Payments									
NIM Projects									
Project Title: Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda				Project No.: 117911			Output No.: 00115031 ; 00115032		
Implementing Partner(IP)/Vendor Name: METEO						Vendor ID: 6661			
Related Voucher No. (Liquidation):# 59621; #60042			Journal No.# 60258; #60259 Voucher: #			Liquidated Advance Amount : 34,756,751 RWF Advance Amount : RWF			
Programme Section					Quality Control				
Step 1 - Programme Officer/Analyst					Step 3 - MSU				
Name:	Hyesu Yoon				Name:	Evelyne Wangu			
Date:	13-Jul-2020				Date:	15-Jul-2020			
Signature:					Signature:				
Comments:	<i>Hyesu Yoon</i>				Comments:	<i>Evelyne Wangu</i>			
Programme Section					Approving Authority				
Step 2 - Head of Unit					Step 4 - RR/CD/DCD				
Name:	Madeleine Nyiratuza				Name:	Varsha Redkar Palepu			
Date:	14-Jul-2020				Date:	15-Jul-2020			
Signature:					Signature:				
Comments:	<i>Madeleine Nyiratuza</i>				Comments:	<i>Varsha Redkar-Palepu</i>			
Check List	Approval Authority						Comments		
	Programme			MSU					
	Yes	No	N/A	Yes	No	N/A			
1. Advances									
1.1	(For initial request for NIM Advance) A letter from the IP notifying UNDP of details of a separate designated local currency bank account for the project including specimen signatures of the signatories of the bank account (at least two) and detailed records of authorized personnel and sample signatures.								X
1.2	The advance request letter is addressed to UNDP Country Director and signed by authorized signatory of the IP or designated Project personnel.								X
1.3	The FACE form correctly filled and signed by an authorized signatory of the IP	X							
1.4	The Financial Report covers the period of the advance.	X							
1.5	The Financial Report is arithmetically accurate	X							
1.6	The report includes the project cash book, bank statement and monthly bank reconciliation	X							
1.7	At least 80% of the previous and 100% of earlier advances have been liquidated		X						
1.8	The advance requested is aligned to the quarterly work plan								X
1.9	Recorded expenditures in Atlas match supporting documents.	X							
1.10	Financial report liquidated in Atlas	X							
2. Direct Payment									
2.1	The activity authorized in the AWP or by a Steering Committee minutes in case not in the AWP								
2.2	The FACE form correctly filled and signed by an authorized signatory of the IP								
2.3	The direct payment based on a signed contract between the IP and the third party								
2.4	If there is no signed contract, and explanatory note with supporting documents for the payment request is provided								
2.5	The vendor available in ATLAS or a duly filled vendor registration information is submitted								
2.6	Thee sufficient supporting documents for the payment attached to the FACE form								

Supporting Documents for Advances and Direct Payments

		Yes	NO
	<u>Advances/Liquidation of Advances</u>		
	List of Documents to be submitted by the IP:		
1	Request Letter signed by the IP		
2	Correctly completed and signed FACE Form		
3	Bank Statement		
4	Cash Book		
5	Monthly Bank Reconciliation		
6	Result-Oriented Narrative Report		
7	Approved quarterly Work Plan		
8	Minutes of quarterly steering committee meetings		
	<u>List of Documents to be submitted by the Programme:</u>		
1	Project Budget Balance		
2	APJV of previous Advance		
3	Previous Advance FACE Form		
4	OFA Report		
5	NEX Advances Ageing Report		
	** Atlas reports to be submitted by electronically by email.		
	<u>Direct Payments</u>		
	List of Documents to be submitted by the IP:		
1	Request Letter signed by the IP including the correct vendor's name		
2	FACE Form		
3	Contract/Agreement based on which the payment will be made, OR		
4	Explanatory note with supporting documents for the payment request		
5	Schedule of payments (if not included in the Contract/Agreement)		
6	Original Invoice		
7	Approved quarterly Work Plan		
8	Proof of transparent procurement process		
9	Proof of completion of work (for examples, receipt of delivery of goods, final report.. Etc.		



Kigali, on: *10.07.2020*

Ref: *0123*./MET/2020

Varsha Redkar-Palepu
UNDP Deputy Resident Representative
UNDP-Rwanda

Madam,

RE: Official transmission of the Q2 2020 project report.

I am submitting the quarter 2, 2020 report of the ongoing project entitled “Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda”.

Kindly find attached signed Narrative report and the financial report as at 30 June 2020 along with extracted bank and cashbook statements

Please accept, the assurance of my highest consideration.

GAHIGI Aimable
Director General



Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 3-Jul-2020

Country: RWANDA

Programme Code & Title: 00117911 Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Project Code & Title: GAHIGI Alimabidig Meleo Rwanda
 Responsible Officer(s): METEO RWANDA
 Implementing Partner: METEO RWANDA
 Currency: Rwf

FINANCIAL REPORT

REQUESTS/AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorised Amount A	Actual Project Expenditure B	Actual Project Expenditures accepted by Agency C	Balance before D = A - C	New Request & Amount E	Authorised Amount F	Outstanding Authorised Amount G = D + F
Output Number 0115031: Improve technical capacities	Fund : 04000 Donor : 00012 Account : 71405	3,823,619	2,025,456	2,025,456	1,798,163			
Activity 1 Project Management - Salary for project staff (Support to PMU) Salary	Fund: 04000 Donor: 00012 Account: 72425	190,000	90,000	90,000	100,000			
Activity 1 Project Management - Bank charges	Fund: 04000 Donor: 00012 Account: 74510	9,000	6,000	6,000	3,000			
Total output 1		4,022,619	2,121,456	2,121,456	1,904,163			
Output Number 0115032: Enhance multi hazard early warning systems	Fund: 04000 Donor: 00012 Account: 73125	1,200,000		0	1,200,000			
Activity: 3.3 Upgrade national disaster communication system and provide real-time early warnings - Activity 1 disaster comms sys:real-time EW: (Consultation meetings)								

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorised Amount	Actual Project Expenditure	Actual Project Expenditures accepted by Agency	Balance before	New Request & Amount	Authorised Amount	Outstanding Authorised Amount
		A	B	C	D = A - C	E	F	G = D + F
Activity 3.4 Support to improve the generation of weather forecasts and dissemination -Activity 2 Improved Weather forecasts: (Continue developing the impact tables and validation of climate normals)_Venue Meeting	Fund: 04000 Donor: 00012 Account: 72125	4,000,000	3,551,000	3,551,000	449,000			
Activity 3.4 Support to improve the generation of weather forecasts and dissemination -Activity 2 Improved Weather forecasts: (Continue developing the impact tables)_DSA	Fund: 04000 Donor: 00012 Account: 72140	2,600,000	462,800	462,800	2,137,200			
Activity 3.4 Support to improve the generation of weather forecasts and dissemination -Activity 2 Improved Weather forecasts:(Radara displays _equipment)	Fund: 04000 Donor: 00012 Account: 72140	2,138,200			2,138,200			
Activity 3.4 Support to improve the generation of weather forecasts and dissemination -Activity 2 Improved Weather forecasts:(Radara displays-DSA)	Fund: 04000 Donor: 00012 Account: 72140	2,400,000			2,400,000			
Activity 3.5 Support the improvement of a national climate database providing accurate data and information -Activity 3 Improved National climate database: Climate data backup at National Data Centre AOS	Fund: 04000 Donor: 00012 Account: 72140	6,417,489	6,417,489	6,417,489				
Activity 3.5 Supporting the improvement of a national climate database providing accurate data and information - Activity 3 Improved National climate database: Weather stations maintenance activities (DSA)	Fund: 04000 Donor: 00012 Account: 72140	2,404,836	4,200,486	4,200,486	(1,795,650)			
Activity 3.5 Support the improvement of a national climate database providing accurate data and information - Activity 3 Improved National climate database: Climate data rescue	Fund: 04000 Donor: 00012 Account: 71405	16,793,520	16,193,520	16,193,520	600,000			
Activity 3.5 Support the improvement of a national climate database providing accurate data and information - Activity 3 Improved National climate database: Provide handsets mobile phones for weather data transmission								

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorised Amount	Actual Project Expenditure	Actual Project Expenditures accepted by Agency	Balance before	New Request & Amount	Authorised Amount	Outstanding Authorised Amount
		A	B	C	D = A - C	E	F	G = D + F
Activity 3.6 Support the setup of National Framework for Climate Services (NFCs) provided (Meeting)	Fund: 04000 Donor: 00012 Account: 73425							
Activity1 Project Management - Salary for project staff (Support to PMU) Salary	Fund : 04000 Donor : 00012 Account : 71405							
Activity1 Project Management - Project Staff Communication Cost	Fund: 04000 Donor: 00012 Account: 72425							
Activity1 Project Management - Bank charges	Fund: 04000 Donor: 00012 Account: 74510							
Total 3		37,954,045	30,825,295	30,825,295	7,128,750			
Output Number 120990: Response to Covid19								
Activity 5.1 Provide support for protective equipment and aid kits at weather stations - Install hand-washing facilities at 11 locations (HQs and weather stations offices)	Fund: 04000 Donor: 00012 Account: 71635	4,000,000		0	4,000,000			
Activity 5.1 Provide support for protective equipment and aid kits at weather stations - Acquire 2 first aid kits at Meteo Rwanda HQ	Fund: 04000 Donor: 00012 Account: 71635	200,000		0	200,000			
Activity 5.1 Provide support for protective equipment and aid kits at weather station - Provide face masks for Meteo Rwanda Staff who work from office during the COVID 19 emergency operation-	Fund: 04000 Donor: 00012 Account: 72330							
Activity 5.2 Provide support for urgent transportation for weather information collection and forecasting under COVID 19 emergency - Provision of fuel for the Meteo Rwanda Vehicle for technical intervention on field	Fund: 04000 Donor: 00012 Account: 71635	2,000,000	1,810,000	1,810,000	190,000			
Total 5		6,200,000	1,810,000	1,810,000	4,390,000			
Grand Total		48,176,664	34,756,751	34,756,751	13,419,913			

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

✓ The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.

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Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorised Amount A	Actual Project Expenditure B	Actual Project Expenditures accepted by Agency C	Balance before D = A - C	New Request & Amount	Authorised Amount F	Outstanding Authorised Amount G = D + F
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The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.

Date Submitted: 03-07-20

Name: GAHIGI Alimable



Title: Director General (Matee Rwanda)

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.
FOR AGENCY USE ONLY;

Approved by: _____
FOR ALL AGENCIES

Name: _____
Title: _____
Date: _____

FOR UNFPA USE ONLY		New Funding Release	
Liquidation Information	DOT Reference:	Activity 1	Activity 2
DOT ref. no. Liquidation ref. no.		0	0
DOT Amount	Leak:	0	0
Liquidation Amount		0	0
Balance		0	0
Total		0	0





2204000000-RWANDA METEOROLOGY AGENCY(METEO RWANDA)

BANK RECONCILIATION REPORT

as at 6/30/20

Bank account	1000049828	
Bank Name	METEO RWANDA- UNDP	
Balance as Per Bank Statement as at	6/30/20	13,419,913
Add Deposit in Transit		0
Less Outstanding Payments / Cheques		0
Adjusted Bank Balance as at	6/30/20	13,419,913
Cash Book Balance as at	6/30/20	13,419,913
Unreconciled Difference		0

Prepared By URUGA Justin Signature [Signature]

Reviewed By NSHIMIRI Joseph Signature [Signature]

Approved By GAHIGI Aimable Signature [Signature]





NATIONAL BANK OF RWANDA

STATEMENT OF ACCOUNT

Rundate : 30/06/2020

NATIONAL BANK OF RWANDA

Runtime : 12:57:04

KN6 AV 4

Customer Number : 101115

P.BOX 531

Account Number : 1000049828

KIGALI - RWANDA

Account Name : METEO RWANDA UNDP RWF(RWF)

STATEMENT PERIOD: FROM 01/04/2020 TO 30/06/2020

Opening Balance : 29720743

No.	Txn Date	Value Date	Reference No	Txn Details	Dr Amt	Cr Amt	Balance	Pe Ref
1	06/04/2020	06/04/2020	FT20097BFFFT	Outward RTGS Payment MT 102	20,673,750.00	0.00	9,046,993.00	L2204000000200304
				L220400000020030				
				REQUEST FOR PHONES TO BE USED IN D ATA TRANSMISSION PROCESS				
2	15/04/2020	15/04/2020	FT20106YXX03	Outward RTGS Payment MT 102	294,414.00	0.00	8,752,579.00	L2204000000200307
				L220400000020030				

				BOUNCED SALARY					
3	21/04/2020	21/04/2020	FT201127CKN4	Outward RTGS Payment MT 102	5,397,840.00	0.00	3,354,739.00	L2204000000200309	
				L220400000020030					
				PYT OF SALARIES OF METEO RWANDA WORKERS DATA RESCUE THE MONTH APRIL 2020					
4	21/04/2020	21/04/2020	FT201120PP6R	Outward RTGS Payment MT 102	675,152.00	0.00	2,679,587.00	L2204000000200308	
				L220400000020030					
				PYT OF SALARY OF UNDP FUNDED PROJE CT ACCOUNTANT THE MONTH OF APRIL 2 020					
5	30/04/2020	01/05/2020	1000049828.STMTHIST.20200430	Commission Paid	2,000.00	0.00	2,677,587.00		
6	30/04/2020	01/05/2020	1000049828.ACCTMGTFEE.20200430	Commission Paid	1,000.00	0.00	2,676,587.00		
7	07/05/2020	07/05/2020	FT20128SZ9FP	Outward RTGS Payment MT 102	209,492.00	0.00	2,467,095.00	L2204000000200327	
				L220400000020032					
				Pyt of invoice Inv15711 for the Transport of Meteo Rwnd Staff in Southern Province from 18-19 February 2020 for Transferring Kigeme Station.					
8	20/05/2020	20/05/2020	FT201419ZC7R	Outward RTGS Payment MT 102	60,000.00	0.00	2,407,095.00	L2204000000200334	
				L220400000020033					
				Pyt Facilitation of Communication for Meteo Rwnd UNDP Project Accountant for April and May 2020.					
9	20/05/2020	20/05/2020	FT2014130QFP	Outward RTGS Payment MT 102	675,152.00	0.00	1,731,943.00	L2204000000200333	

				L22040000020033					
				Pyt Stry for Meteo Rwnd UNDP Proje ct Accountint for My 2020.					
10	21/05/2020	21/05/2020	FT20142K59K0	Inward RTGS Payment MT 103	0.00	39,424,085.00	41,156,028.00	IMB103000428278	
				BTR 4100031121					
11	21/05/2020	21/05/2020	FT20142R9ZT9	Outward RTGS Payment MT 102	5,397,840.00	0.00	35,758,188.00	L220400000200336	
				L22040000020033					
				Pyt Stry for Meteo Rwnd Workers Dt Rescue for My 2020.					
12	21/05/2020	21/05/2020	FT20142LBW03	Outward RTGS Payment MT 102	2,139,163.00	0.00	33,619,025.00	L220400000200346	
				L22040000020034					
				Pyt Invoice No 8479 for Services o f Dt bckup for the Month of April 2020.					
13	21/05/2020	21/05/2020	FT20142LFY30	Outward RTGS Payment MT 102	2,139,163.00	0.00	31,479,862.00	L220400000200345	
				L22040000020034					
				Pyt Invoice No 8272 for Services o f Dt bckup for the Month of Mrch 2 020.					
14	27/05/2020	27/05/2020	FT20148D94JX	Outward RTGS Payment MT 102	462,800.00	0.00	31,017,062.00	L220400000200351	
				L22040000020035					
				Pynt Mission Fees for MANIRAGUHA F idele Senior Rdr Engineer Meteo Rwnd from 1822052020 nd from 2529052 020.					
15	29/05/2020	29/05/2020	FT201503YBMG	Outward RTGS Payment MT 102	1,810,000.00	0.00	29,207,062.00	L220400000200358	

				L22040000020035					
				Purchase Order for Supplying the Fuel to Meteo Rwnd.					
16	29/05/2020	29/05/2020	FT20150TXJK6	Outward RTGS Payment MT 102	2,700,000.00	0.00	26,507,062.00	L220400000200362	
				L22040000020036					
				Pyt Invoice No15981630 for Supplying to Meteo Rwnd HQ 2 Te Breks nd Lunch with Softdrink during Ten dys.					
17	29/05/2020	01/06/2020	1000049828.STMTHIST.20200531	Commission Paid	2,000.00	0.00	26,505,062.00		
18	29/05/2020	01/06/2020	1000049828.ACCTMGTFEE.20200531	Commission Paid	1,000.00	0.00	26,504,062.00		
19	09/06/2020	09/06/2020	FT2016140W6G	Outward RTGS Payment MT 102	2,139,163.00	0.00	24,364,899.00	L220400000200372	
				L22040000020037					
				PYT OF INVOICE NUMBER 8660 FOR BACK UP SERVICES FOR MAY 2020					
20	11/06/2020	11/06/2020	FT201637KDXT	Outward RTGS Payment MT 102	851,000.00	0.00	23,513,899.00	L220400000200374	
				L22040000020037					
				Pyt Invoice No FBUGO1682020 for Hotel Costs for Meteo Rwnd Staff in Retirement to finalize the 19812010 Rwnd Climate Normls.					
21	11/06/2020	11/06/2020	FT20163P6L6H	Outward RTGS Payment MT 102	30,000.00	0.00	23,483,899.00	L220400000200383	
				L22040000020038					
				Pyt Facilitation of Communication for Meteo Rwnd UNDP Project Accountant for Jun 2020.					





22	15/06/2020	15/06/2020	FT201676097T	Outward RTGS Payment MT 102	2,000,820.00	0.00	21,483,079.00	L2204000000200386
				L220400000020038				
				Pyt Mission Allowances for Meteo Rwnd Staff in Mintenance of Wether Stt ion in Kgli City, Est., South nd Northern Province.				
23	24/06/2020	24/06/2020	FT201769FL0F	Outward RTGS Payment MT 102	5,397,840.00	0.00	16,085,239.00	L2204000000200382
				L220400000020038				
				Pyt Stry for Meteo Rwnd Workers Dt Rescue for Jun 2020				
24	24/06/2020	24/06/2020	FT20176WKY82	Outward RTGS Payment MT 102	675,152.00	0.00	15,410,087.00	L2204000000200381
				L220400000020038				
				Pyt Stry for Meteo Rwnd UNDP Proje ct Accountnt for Jun 2020				
25	25/06/2020	25/06/2020	FT20177VWX8S	Outward RTGS Payment MT 102	523,730.00	0.00	14,886,357.00	L2204000000200399
				L220400000020039				
				Pyt invoice No 15932020 of trnsport for Meteo Rwnd Staff in preventiv e mintenance of wether Sttions Rwmng n, Bugeser nd Kigli District from				
26	25/06/2020	25/06/2020	FT20177YB4JL	Outward RTGS Payment MT 102	733,222.00	0.00	14,153,135.00	L2204000000200397
				L220400000020039				
				Pyt invoice No 15942020 of trnsport for Meteo Rwnd Staff in preventiv e mintenance of wether Sttions Northern Province from 15th to 21st Ju				

27	25/06/2020	25/06/2020	FT201773HZZ7	Outward RTGS Payment MT 102	733,222.00	0.00	13,419,913.00	L2204000000200398
				L220400000020039				
				Pyt invoice No 15952020 of transport for Meteorological Staff in preventive maintenance of weather Stations Southern Province from 15th to 21st June				
Totals					55,724,915.00	39,424,085.00		
							Closing Balance	13,419,913.00

REPUBLIC OF RWANDA



Cash Book Statement

Entity: 2204000000-RWANDA METEOROLOGY AGENCY(METEO RWANDA)

Account: 1000049828-METEO RWANDA- UNDP(FRW)

Date from : 01-Apr-2020

Date to : 30-Jun-2020

Opening Balance:

29,720,743.00

Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
03-Apr-2020	REQUEST FOR PHONES TO BE USED IN DATA TRANSMISSION PROCESS	Y	L2204000000200304	L2204000000200304	0.00	20,673,750.00	FRW	1.00	0	20,673,750	9,046,993.00
15-Apr-2020	BOUNCED SALARY	Y	L2204000000200307	L2204000000200307	0.00	294,414.00	FRW	1.00	0	294,414	8,752,579.00
21-Apr-2020	PYT OF SALARIES OF METEO RWANDA WORKERS DATA RESCUE THE MONTH APRIL 2020	Y	L2204000000200309	L2204000000200309	0.00	5,397,840.00	FRW	1.00	0	5,397,840	3,354,739.00
21-Apr-2020	PYT OF SALARY OF UNDP FUNDED PROJECT ACCOUNTANT THE MONTH OF APRIL 2020	Y	L2204000000200308	L2204000000200308	0.00	675,152.00	FRW	1.00	0	675,152	2,679,587.00
30-Apr-2020	BANK CHARGES	Y	49828	G2204000000/0000069/JV/20	0.00	3,000.00	FRW	1.00	0	3,000	2,676,587.00
07-May-2020	Pyt of invoice Inv15711 for the Transport of Meteo Rwanda Staff in Southern Province from 18 -19 February 2020 for Transferring Kigeme Station.	Y	L2204000000200327	L2204000000200327	0.00	172,210.00	FRW	1.00	0	172,210	2,504,377.00
07-May-2020	Pyt of invoice Inv15711 for the Transport of Meteo Rwanda Staff in Southern Province from 18 -19 February 2020 for Transferring Kigeme Station.	Y	L2204000000200327	L2204000000200327	0.00	5,326.00	FRW	1.00	0	5,326	2,499,051.00
07-May-2020	Pyt of invoice Inv15711 for the Transport of Meteo Rwanda Staff in Southern Province from 18 -19 February 2020 for Transferring Kigeme Station.	Y	L2204000000200327	L2204000000200327	0.00	31,956.00	FRW	1.00	0	31,956	2,467,095.00
15-May-2020	Pyt Salary for Meteo Rwanda UNDP Project Accountant for May 2020.	Y	L2204000000200333	L2204000000200333	0.00	675,152.00	FRW	1.00	0	675,152	1,791,943.00
15-May-2020	Pyt Facilitation of Communication for Meteo Rwanda UNDP Project Accountant for April and May 2020.	Y	L2204000000200334	L2204000000200334	0.00	60,000.00	FRW	1.00	0	60,000	1,731,943.00
21-May-2020	Pyt Invoice No 8272 for Services of Data backup for the Month of March 2020.	Y	L2204000000200345	L2204000000200345	0.00	1,812,850.00	FRW	1.00	0	1,812,850	(80,907.00)
21-May-2020	Pyt Invoice No 8479 for Services of Data backup for the Month of April 2020.	Y	L2204000000200346	L2204000000200346	0.00	326,313.00	FRW	1.00	0	326,313	(407,220.00)
21-May-2020	Pyt Invoice No 8479 for Services of Data backup for the Month of April 2020.	Y	L2204000000200346	L2204000000200346	0.00	1,812,850.00	FRW	1.00	0	1,812,850	(2,220,070.00)
21-May-2020	Pyt Salary for Meteo Rwanda Workers Data Rescue for May 2020.	Y	L2204000000200336	L2204000000200336	0.00	5,397,840.00	FRW	1.00	0	5,397,840	(7,617,910.00)
21-May-2020	Pyt Invoice No 8272 for Services of Data backup for the Month of March 2020.	Y	L2204000000200345	L2204000000200345	0.00	326,313.00	FRW	1.00	0	326,313	(7,944,223.00)
21-May-2020	FUNDS DISBURSEMENT FROM UNDP	Y	IMB103000428278	G2204000000/0000075/JV/20	39424085.00	0.00	FRW	1.00	39,424,085	0	31,479,862.00

6/30/20

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Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
27-May-2020	Pynt Mission Fees for MANIRAGUHA Fidele/ Senior Radar Engineer Meteo Rwanda from 18-22/05/2020 and from 25-29/05/2020.	Y	L2204000000200351	L2204000000200351	0.00	462,800.00	FRW	1.00	0	462,800	31,017,062.00
29-May-2020	Pyt Invoice No/1598-1630 for Supplying to Meteo Rwanda HQ 2 Tea Breaks and Lunch with Softdrink,during Ten days.	Y	L2204000000200359	L2204000000200359	0.00	2,288,136.00	FRW	1.00	0	2,288,136	28,728,926.00
29-May-2020	Pyt Invoice No/1598-1630 for Supplying to Meteo Rwanda HQ 2 Tea Breaks and Lunch with Softdrink,during Ten days.	Y	L2204000000200359	L2204000000200359	0.00	411,864.00	FRW	1.00	0	411,864	28,317,062.00
29-May-2020	Pyt Invoice No/1598-1630 for Supplying to Meteo Rwanda HQ 2 Tea Breaks and Lunch with Softdrink,during Ten days.	Y	L2204000000200362	L2204000000200362	0.00	68,644.00	FRW	1.00	0	68,644	28,248,418.00
29-May-2020	Purchase Order for Supplying the Fuel at Meteo Rwanda.	Y	L2204000000200358	L2204000000200358	0.00	1,810,000.00	FRW	1.00	0	1,810,000	26,438,418.00
29-May-2020	Pyt Invoice No/1598-1630 for Supplying to Meteo Rwanda HQ 2 Tea Breaks and Lunch with Softdrink,during Ten days.	Y	L2204000000200362	L2204000000200362	0.00	2,219,492.00	FRW	1.00	0	2,219,492	24,218,926.00
29-May-2020	Pyt Invoice No/1598-1630 for Supplying to Meteo Rwanda HQ 2 Tea Breaks and Lunch with Softdrink,during Ten days.	Y	L2204000000200362	L2204000000200362	0.00	411,864.00	FRW	1.00	0	411,864	23,807,062.00
29-May-2020	CORR:Pyt Invoice No/1598-1630 for Supplying to Meteo Rwanda HQ 2 Tea Breaks and Lunch with Softdrink,during Ten days.	Y	L2204000000200359	L2204000000200359	411864.00	0.00	FRW	1.00	411,864	0	24,218,926.00
29-May-2020	CORR:Pyt Invoice No/1598-1630 for Supplying to Meteo Rwanda HQ 2 Tea Breaks and Lunch with Softdrink,during Ten days.	Y	L2204000000200359	L2204000000200359	2288136.00	0.00	FRW	1.00	2,288,136	0	26,507,062.00
31-May-2020	BANK CHARGES	Y	49828	G2204000000/0000079/JV/20	0.00	3,000.00	FRW	1.00	0	3,000	26,504,062.00
09-Jun-2020	PYT OF INVOICE NUMBER 8660 FOR BACK UP SERVICES FOR MAY 2020	Y	L2204000000200372	L2204000000200372	0.00	1,812,850.00	FRW	1.00	0	1,812,850	24,691,212.00
09-Jun-2020	PYT OF INVOICE NUMBER 8660 FOR BACK UP SERVICES FOR MAY 2020	Y	L2204000000200372	L2204000000200372	0.00	326,313.00	FRW	1.00	0	326,313	24,364,899.00
09-Jun-2020	Pyt Invoice No FBUGO168/2020 for Hotel Costs for Meteo Rwanda Staff in Retreat to finalize the 1981-2010 Rwanda Climate Normats.	Y	L2204000000200374	L2204000000200374	0.00	721,166.00	FRW	1.00	0	721,166	23,643,713.00
09-Jun-2020	Pyt Invoice No FBUGO168/2020 for Hotel Costs for Meteo Rwanda Staff in Retreat to finalize the 1981-2010 Rwanda Climate Normats.	Y	L2204000000200374	L2204000000200374	0.00	129,814.00	FRW	1.00	0	129,814	23,513,899.00
11-Jun-2020	Pyt Facilitation of Communication for Meteo Rwanda UNDP Project Accountant for Jun 2020.	Y	L2204000000200383	L2204000000200383	0.00	30,000.00	FRW	1.00	0	30,000	23,483,899.00
11-Jun-2020	Pyt Salary for Meteo Rwanda UNDP Project Accountant for Jun 2020	Y	L2204000000200381	L2204000000200381	0.00	675,152.00	FRW	1.00	0	675,152	22,808,747.00
11-Jun-2020	Pyt Salary for Meteo Rwanda Workers Data Rescue for Jun 2020	Y	L2204000000200382	L2204000000200382	0.00	5,397,840.00	FRW	1.00	0	5,397,840	17,410,907.00
15-Jun-2020	Pyt Mission Allowances for Meteo Rwanda Staff in Maintenance of Weather Station in Kgl City, East , South and Northern Province.	Y	L2204000000200386	L2204000000200386	0.00	2,000,820.00	FRW	1.00	0	2,000,820	15,410,087.00
25-Jun-2020	Pyt invoice No 15952020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Southern Province from 15th to 21st June 2020	Y	L2204000000200398	L2204000000200398	0.00	18,641.00	FRW	1.00	0	18,641	15,391,446.00
25-Jun-2020	Pyt invoice No 15952020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Southern Province from 15th to 21st June 2020	Y	L2204000000200398	L2204000000200398	0.00	602,734.00	FRW	1.00	0	602,734	14,788,712.00
25-Jun-2020	Pyt invoice No 15952020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Southern Province from 15th to 21st June 2020	Y	L2204000000200398	L2204000000200398	0.00	111,847.00	FRW	1.00	0	111,847	14,676,865.00
25-Jun-2020	Pyt invoice No 1593/2020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Rwamagana, Bugesera and Kigali District from 15th to 19th June 2020.	Y	L2204000000200399	L2204000000200399	0.00	13,315.00	FRW	1.00	0	13,315	14,663,550.00
25-Jun-2020	Pyt invoice No 1593/2020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Rwamagana, Bugesera and Kigali District from 15th to 19th June 2020.	Y	L2204000000200399	L2204000000200399	0.00	430,524.00	FRW	1.00	0	430,524	14,233,026.00

Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
25-Jun-2020	Pyt invoice No 1594/2020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Northern Province from 15th to 21st June 2020	Y	L2204000000200397	L2204000000200397	0.00	18,641.00	FRW	1.00	0	18,641	14,214,885.00
25-Jun-2020	Pyt invoice No 1594/2020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Northern Province from 15th to 21st June 2020	Y	L2204000000200397	L2204000000200397	0.00	602,734.00	FRW	1.00	0	602,734	13,611,651.00
25-Jun-2020	Pyt invoice No 1594/2020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Northern Province from 15th to 21st June 2020	Y	L2204000000200397	L2204000000200397	0.00	111,847.00	FRW	1.00	0	111,847	13,499,804.00
25-Jun-2020	Pyt invoice No 1593/2020 of transport for Meteo Rwanda Staff in preventive maintenance of weather Stations Rwamagana, Bugesera and Kigali District from 15th to 19th June 2020.	Y	L2204000000200399	L2204000000200399	0.00	79,891.00	FRW	1.00	0	79,891	13,419,913.00

Closing Balance: 13,419,913.00

Prepared By: 	Verified By: 	Approved By: 
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